

Minutes of East Tuddenham Parish Council meeting Tuesday 7th July 2026

Councillors present: Kathryn Horton (Chair), Chris Rose, Tom Bland and Lynsay Barrett

Also present: Clerk (Mark Hembury) and three members of the public.

Kathryn Horton opened the meeting at 7.30 p.m.

33. To receive apologies for absence

An apology was received from Cllr. Cator. Cllr. Horton proposed that this apology was accepted. Seconded by Cllr. Barrett and all in agreement.
Other absence: Cllr. Leaney.

34. To receive declarations of interest in agenda items and consider any dispensation requests

None received.

35. To consider the election of a Vice-Chair of the Parish Council.

Cllr. Bland proposed Cllr. Barrett for the position of Vice-Chair, seconded by Cllr. Rose. All in agreement. Cllr. Barrett then made her declaration of office.

36. To approve the minutes of the Parish Council Meeting held on 2nd June 2026

The minutes of the meeting held on 2nd June 2026 were approved. Proposed by Cllr. Horton and seconded by Cllr. Rose. All in agreement.

37. To report progress on items, from the last meeting, not on the agenda (information only)

No reports.

38. Open forum for public participation: an opportunity to hear from members of the public and the District/County councillors

Sarah Mugford made a request for more volunteers to provide Speedwatch operations in the village. At present they conduct an operation every Tuesday between 7.30 am and 8.30 am. Any time that anyone can provide would be welcome.

Cllr. Horton asked for a Facebook notice to be placed and the Clerk agreed to place a poster on the noticeboard to advertise the opportunity.

39. To consider additional planting of bulbs and flowers in the village.

Ann Keen was invited to share her expertise and advise the Parish Council on the various options to plant additional bulbs and spring/summer flowers within the village. A prepared paper was presented to Councillors outlining the best plants to consider for a native wildflower verge and the various steps that are required to start

the verge – 1. Remove existing grass 2. Sow seed or plant plugs and finally 3. Cut and collect. It was suggested that step 3 would become an annual event each autumn after the flowers have set their seeds. Starting this autumn, volunteers would need to remove as much grass as possible from the site and then sow seeds into the soil. Signage would be required to prevent any cutting of the grass to allow the seeds to grow undisturbed.

The Parish Council agreed to the proposal and it was suggested that a date be agreed in early October, depending on the weather to start preparing the verge.

40. Financial matters

40.1 To note the Bank reconciliation to 30th June 2026

This was noted.

40.2 To approve the payments list

This was approved. Proposed by Cllr. Horton and seconded by Cllr. Rose. All in agreement.

41. To receive an update on a template for a new residents pack.

Cllr. Rose circulated a template which he had prepared intended for distribution to new residents within the village. It was suggested that sign-off from representatives of the village hall and East Tuddenham Charity be sought before final approval.

Cllr. Bland suggested suitable illustrations could be added to the template. It was also agreed that a digital version would be required to appear on the Council website.

The Clerk asked for the final version of the template to be sent to him, for onward transmission to the village hall and Charity. This was agreed.

42. To consider the on-going issues regarding the Sandy Lane road surface.

Councillors were reminded of the correspondence received from residents of Sandy Lane and the most recent email received – four premises have been left with damaged posts at the roadside which need to be replaced. The Council discussed the issue at length and stressed they wished to support the complaints from residents. It was agreed that the Clerk would respond as follows – the Highway Authority should be advised of the issue with photographs, via the defect reporting section of Norfolk County Council website. If an unsatisfactory response is received, the next step would be to approach the local County Councillor to request help to resolve the matter.

43. To consider a quote for the cleaning of the bus shelter opposite the village hall.

The Parish Council agreed to the quote provided by GB Cleaning at a cost of £160.00 plus vat. Proposed by Cllr. Horton and seconded by Cllr. Barrett. All in agreement. The Clerk agreed to organise a working party to remove the branches from above the bus shelter to allow access for cleaning.

44. Planning applications

44.1 To receive an update on any application decisions made by Breckland District Council since the last meeting

None.

44.2 To consider any new planning applications (see below)

None

43. To receive items for the next agenda

Send an invitation to the new District Councillor to introduce themselves at the October meeting.

An item on support for the local church, to prevent closure.

To consider a digest of events to be published after each meeting

To consider any response from Honningham PC re the Parish Pump newsletter

Item 44.2 Planning applications for consideration

Ref.	Location	Description
None		

Payments list for approval –

<u>Payee</u>	<u>Description</u>	<u>Total</u>	<u>Net</u>
Clerk	June salary	£223.45	£223.45
HMRC	Tax	£148.80	£148.80
Clerk	Printer ink	£22.34	£18.61
Clerk	Postage – AGAR	£3.85	£3.85
Parish Online	Gov. email package	£264.00	£220.00

The meeting closed at 8.50 p.m.